

**Business of the Village Board  
Village of Saranac Lake**

Bill #180-2025

Date: 12-8-2025

SUBJECT: DAB By-laws

DEPT OF ORIGIN: Trustee Brunette

DATE SUBMITTED: 12-4-2025

**SUMMARY STATEMENT**

Resolution adopting updated by-laws for Downtown Advisory Board

MOVED BY: Brunette      SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

yes

TRUSTEE BRUNETTE

yes

## A Resolution Adopting Updated By-Laws for the Downtown Advisory Board

WHEREAS, the Downtown Advisory Board ("DAB") was established by the Village of Saranac Lake to advise the Village Board of Trustees on matters related to the economic vitality, experience, and overall wellbeing of Downtown Saranac Lake; and

WHEREAS, the existing DAB by-laws outline the mission, duties, membership structure, and qualification requirements for voting members; and

WHEREAS, the Village Board recognizes that Downtown Saranac Lake benefits from a broad range of professional expertise, community perspectives, and lived experiences, and that the current qualification requirements limit the Advisory Board's ability to recruit individuals with valuable skills that strengthen downtown planning, design, economic development, and community engagement; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby adopts the updated By-Laws of the Downtown Advisory Board, including revised Voting Member Qualifications that expand eligibility to incorporate related experience, expertise, or professional background supporting the mission of the Downtown Advisory Board; and

BE IT FURTHER RESOLVED, that the updated by-laws shall take effect immediately upon adoption.

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### Voting Member Qualifications:

Members must be a downtown resident, downtown property owner, downtown business owner, or downtown event representative.

### \*Add: Relevant Experience or Expertise

Individuals with professional experience, education, or subject-matter expertise that supports the mission of the Downtown Advisory Board. Examples include downtown development, economic development, community planning, architecture or design, marketing and communications, small business development, placemaking, event management, historic preservation, transportation, public-realm design, arts, culture, or tourism.